ENGLISH POLICIES
ATTENDANCE, GRADING, AND CONCERT ATTIRE

Brass Band Fall 2018
Dr. Nicholas Enrico Williams, conductor
Danny Brock, TA/asst. conductor

The goal of ANY POLICY statement is to preserve the quality of the music making experience for all involved. Early communication is the best way to handle any problems that may arise.

ATTENDANCE
1. Musicians CANNOT BE EXCUSED from any rehearsals or performances.
2. Events that are BEYOND YOUR CONTROL, such as serious illness or family emergencies will be considered on a case-by-case basis and will be handled by the conductor of the ensemble.
3. In the event of an emergency absence, DIRECT communication with the conductor is essential upon return. If at all possible, please call in advance of the absence.
4. In case of absence, an explanation should be offered well in advance of the next rehearsal. Please make an appointment to speak with the conductor personally at a time other than just before or just after a rehearsal. Once again, communication is the best way to handle attendance issues.

THE WIND STUDIES PHONE NUMBER IS: (940) 565-3737
EMAIL ADDRESS: nicholas.williams@unt.edu

GRADING
Student grades are based on the following:

1. Preparation, performance, and positive contribution
2. Attendance at rehearsals, sectionals, concerts, and performances
3. Listening assignments

Grading Scale:

<table>
<thead>
<tr>
<th>Absences</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>A</td>
</tr>
<tr>
<td>1</td>
<td>B</td>
</tr>
<tr>
<td>2</td>
<td>C</td>
</tr>
<tr>
<td>3</td>
<td>D</td>
</tr>
<tr>
<td>4</td>
<td>F</td>
</tr>
</tbody>
</table>

Note:
- Absence from dress rehearsal or performance will also result in a failing grade. Students who receive a failing grade must confer with the conductor to determine future ensemble status.
- Sectional attendance is required.

TARDY
Musicians should be in their seats five minutes prior to tuning. Two tardies equal one absence. It is recommended that students keep open the hour prior to their scheduled rehearsal time to minimize the possibility of being late.
REQUIRED PERFORMANCES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dress Rehearsal</td>
<td>Sunday, October 7th</td>
<td>8:00 – 10:00 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Brass Band Concert</td>
<td>Monday, October 8th</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Dress Rehearsal</td>
<td>Sunday, November 4th</td>
<td>4:30 – 7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Brass Band Concert (w/ CB, UB)</td>
<td>Wednesday, November 14th</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
</tbody>
</table>

Performers are to arrive at least thirty minutes prior to the scheduled beginning of each concert and sign-in. The sign-in list will be checked fifteen minutes prior to the downbeat of each concert. It is also recommended that you not book other rehearsals or engagements between the dress rehearsal and the concert during the day of a performance.

CONCERT ATTENDANCE

To enhance and expand the musical education of the musicians in the ensemble, music majors are required by the College of Music to attend fifteen concerts or recitals each semester. The Wind Studies Area requires that ALL ENSEMBLE MEMBERS use the performances listed below as partial fulfillment of this obligation. AN ABSENCE WILL RESULT IN THE LOSS OF ONE LETTER GRADE PER CONCERT MISSED.

REQUIRED CONCERTS

<table>
<thead>
<tr>
<th>Ensemble</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Symphonic Band</td>
<td>Thursday, September 20, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Symphony</td>
<td>Thursday, September 27, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Concert/University Bands</td>
<td>Wednesday, October 3, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Ensemble</td>
<td>Tuesday, October 9, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Symphonic Band</td>
<td>Tuesday, October 23, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td><em>US Air Force Band</em></td>
<td>Thursday, October 25, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Symphony</td>
<td>Thursday, November 8, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Ensemble/Symphonic Band</td>
<td>Thursday, November 29, 2018</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
</tbody>
</table>

REHEARSAL “BUMP” SCHEDULE – rehearsals that will take place somewhere other than the MU232

<table>
<thead>
<tr>
<th>Date</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, September 17th</td>
<td>Rehearsal moved to Music Building 230</td>
</tr>
<tr>
<td>Monday, November 12th</td>
<td>Rehearsal moved to Music Building 230</td>
</tr>
<tr>
<td>Monday, November 19th</td>
<td>No Rehearsal</td>
</tr>
</tbody>
</table>

DOCUMENTING CONCERT ATTENDANCE

Music Majors should swipe their student ID in the lobby area AT LEAST 15 MINUTES PRIOR TO THE BEGINNING OF THE CONCERT (THE TABLE WILL BE CLOSED 5 MINUTES PRIOR TO THE CONCERT – YOU WILL NOT BE ABLE TO CHECK IN AFTER THIS TIME.) Following the conclusion of the concert, you will need to swipe your ID again in the lobby. A list of absences will be emailed to students at the end of the semester. Students must bring any corrections for consideration to the Wind Studies office by the first day of Finals Week. Corrections will not be considered after this time.

SHARED CONCERTS

If you share a concert with another ensemble, you are required to be in attendance for the entire concert.

SHORT-TERM LEAVE OF ABSENCE

Requests for excused absences for the purposes of auditions, contests, interviews, and other special professional opportunities are to be made with the ensemble conductor and are subject to approval by the Director of Wind Studies. The amount of flexibility we have in accommodating such requests is directly related to the amount of advanced notice given.

OUTSIDE COMMITMENTS

As a member of the ensemble, we assume that your primary responsibility is to the announced schedule. Outside work and performance opportunities are considered to be the business of the student but should not interfere with College of Music obligations. Please consider this document a contract of your commitments to the College of Music and the Wind Studies Area for the semester.
CONCERT DRESS
MEN: Full dress black: black formal trousers, black tuxedo jacket, white dress shirt, black bow tie, optional black cummerbund, black socks and black shoes.

WOMEN:
Option 1:
Black full-length, long-sleeved dress OR black full-length skirt and black long-sleeved blouse/jacket (either version should have covered shoulders, arms, and torso).* Black close-toed shoes. Both clothing and shoes should be formal rather than casual.

Option 2:
Black loose-fitting pants with black long-sleeved blouse/jacket (covered shoulders, arms, and torso).* Black close-toed shoes. Both clothing and shoes should be formal rather than casual.

*A very small, pure white trim collar/cuffs and tasteful, conservative jewelry is permissible.

CELL PHONES / PAGERS
NO CELL PHONES ARE ALLOWED IN REHEARSALS OR PERFORMANCES. Cell phones will be involuntarily donated to Denton County Friends of the Family. Be sure you have your cell phone data backed up in a different location.

“REMIND” TEXTING SERVICE
REMIND will be used to keep all members of this ensemble updated (rehearsal schedule changes, concert information, etc.). To sign up for these updates (strongly encouraged), text @untbr to the number 81010.
STUDENT BEHAVIOR
Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. Link: https://deanofstudents.unt.edu/conduct

ACCESS TO INFORMATION – EAGLE CONNECT
Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect. LINK: eagleconnect.unt.edu/

ODA STATEMENT
The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation. LINK: disability.unt.edu. (Phone: (940) 565-4323)

FINANCIAL AID AND SATISFACTORY ACADEMIC PROGRESS
Undergraduates
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility. Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so. LINK: http://financialaid.unt.edu/sap

Graduates
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course. LINK: http://financialaid.unt.edu/sap
ACADEMIC INTEGRITY
http://facultysuccess.unt.edu/academic-integrity

STUDENT BEHAVIOR
https://deanofstudents.unt.edu/conduct

ACCESS TO INFORMATION – EAGLE CONNECT
www.eagleconnect.unt.edu/

ODA STATEMENT
Phone: (940) 565-4323

2018-2019 Semester Academic Schedule (with Add/Drop Dates)
http://catalog.unt.edu/index.php

Academic Calendar at a Glance, 2018-2019
https://www.unt.edu/catalogs/2018-19/calendar

Final Exam Schedule
https://registrar.unt.edu/exams/final-exam-schedule/fall

FINANCIAL AID AND SATISFACTORY ACADEMIC PROGRESS
Graduates: http://financialaid.unt.edu/sap

RETENTION OF STUDENT RECORDS
http://ferpa.unt.edu/

RESPONDING TO STUDENTS IN DISTRESS: UNT CARE TEAM
http://studentaffairs.unt.edu/care