While we will do our best to record the movements in the order given, please keep in mind that changes may occur. Therefore, we ask that you remain available the entire day. **Make sure you have signed up for the Remind texts so we can update you on any changes throughout the day.**

The hall will be open an hour before each session. **Call time is 30 minutes prior to the start of each session.** Coffee and donuts will be provided for your convenience in the IRR storage room in the morning.

Please be 30 minutes early to each session so attendance can be assessed. We cannot record a piece with anyone missing – please be aware of the schedule and make every necessary arrangement. In this situation time really is money. Be sure to immediately call one of the grad students if a problem arises.

As you know, traffic is never predictable, especially on I-35 (E or W). Anticipate any problems you may encounter ahead of time and give yourself plenty of time for travel.

Please leave all cases, bags, and extraneous supplies inside the IRR (except for reeds, appropriate mutes, etc.)

**Absolutely no cell phones or watches with alarms should be brought into the hall – please leave them off or on silent in your cases or bags. Any cell phones that go off in the IRR are subject to being moved.**

If you choose to bring drinking water onto the stage, it must be in a plastic bottle with a screw-on cap.

You are more than welcome to be in the Instrumental Rehearsal Room during a movement that you are not assigned to observe the production process. Please keep in mind that the production staff needs the room to remain quiet while recording is in progress.

**Wear comfortable clothes, “quiet” shoes, and avoid any clothing or jewelry that could cause noise.**

**No colognes, perfumes, or strong scents due to possible allergic reactions from other members of the ensemble.**

We all count on each other to be prepared, timely, and positive. Best of luck, bring your ears, and have a great session!